SHREE RATANSHI PURUSHOTTAM ANADA COLLEGE OF EDUCATION, BORSAD, DIST: ANAND PIN: 388540

ACCREDITED BY - NAAC –'B' Grade (2.60 CGPA)

(MANAGED BY SHREE J D K PATEL DAVOLWALA EDUCATION TRUST & EMHS TRUST, BORSAD)

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Affiliated to Sardar Patel University, Vallabhvidhyanagar

The Annual Quality Assurance Report (AQAR) of IQAC

Year: 2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.*(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1.Details of the Institution

1.1 Name of the Institution

Shree R P Anada College of Education Borsad

1.2 Address Line 1

Near Jain Temple

Address Line 2

Surya Mandir Road

City/Town

BORSAD - ANAND

State

Gujarat

Pin Code

388540

Institution e-mail address

rpanadaedu@yahoo.com

Contact Nos.

02696-224650 , 222519, 9898440236

Name of the Head of the Institution:

DR JITESHKUMAR K TALATI

Tel. No. with STD Code:

02696 - 222519

Mobile:

9898440236

Name of the IQAC Co-ordinator:

Dr Milankumar B Shah

Mobile:

9428151670

IQAC e-mail address:

milan51670@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

07416

1.4 **NAAC Executive Committee No. &Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/PCA/51/47 Dated 31-12-2009

1.5Website address:

www.rpaedu.org

Web-link of the AQAR:

www.rpaedu.org

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.60	2009	2014
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7Date of Establishment of IQAC : DD/MM/YYYY

June - 2008

1.8AQAR for the year*(for example 2010-11)*

2017-18

1.9Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR   2011-12   June 2014_ (DD/MM/YYYY)
  ii. AQAR   2012-13   January 2015(DD/MM/YYYY)
 iii. AQAR   2013-14   February2015(DD/MM/YYYY)
 iv. AQAR   2014-15   February 2015 (DD/MM/YYYY)
  v. AQAR   2015-16   February 2016 (DD/MM/YYYY)
 vi. AQAR   2016-17   December 2017 (DD/MM/YYYY)

1.10Institutional Status

University   State [*] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [*] No [ ]

Constituent College   Yes [ ] No [*]

Autonomous college of UGC   Yes [ ] No [*]

Regulatory Agency approved Institution   Yes [*] No [ ]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [*] Men [ ] Women [ ]

                Urban [ ] Rural [*] Tribal [ ]

Financial Status Grant-in-aid UGC 2(f) [*] UGC 12B [*]   [*]

            Grant-in-aid +Self Financing [ ] Totally Self-financing [ ]

1.11Type of Faculty/Programme

    Arts [ ] Science [ ] Commerce [ ] Law [ ] PEI(Phys Edu) [ ]

    TEI (Edu) [*] Engineering [ ] Health Science [ ] Management [ ]

    Others(Specify) [.]

1.12Name of the Affiliating University *(for the Colleges)*   Sardar Patel University Vallabhvidhyanagar

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   ☐

UGC-Special Assistance Programme   DST-FIST ☐   ☐

UGC-Innovative PG programmes (*Specify*) ☐   ☐

UGC-COP Programmes ☐

2.IQAC Composition and Activities

2.1No. of Teachers | 07

2.2No. of Administrative/Technical staff | 2

2.3No. of students | 04

2.4No. of Management representatives | 02

2.5No. of Alumni | 02

2. 6No.of any other stakeholder and

Community representatives | 02

2.7 No. of Employers/ Industrialists | 01

2.8 No. of other External Experts | 02

2.9 Total No. of members | 16

2.10No. of IQAC meetings held | 03

2.11 No. of meetings with various stakeholders: No. ☐   Faculty | 06

Non-Teaching Staff Students | 03 | Alumni | 02 | Others | 02

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

| NIL | | * | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ] International [ ] National [ ] State [ ] Institution Level [04]

(ii) Themes

| Lectures regarding communication and women development are arranged |

2.14 Significant Activities and contributions made by IQAC

| Involvement of Staff and students in various committees, Students are motivated to attend seminars, workshop, and various competitive examinations |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements	
Approach towards humanity, Society & Women Empowerment Importance of Ayurvedic Medicines Art of Observation, Use of Media in Edu Constitutional Rights and Vulnerability	DR Mahesh Yagnik Dr. Mukeshbhai Patel Shri Deval Shastri Dr Baldevbhai Agja	Lectures arranged for stake holders in education as student teachers & teachers

 * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes [ ] No [*]

Management [*] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

| We arrange meeting with Management regarding, infrastructure-electrification-innovation in institute.Insttitute has spent some part for mentioned task completion. |

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	*			
PG Diploma				
AdvancedDiploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - CBCS
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [*]   Parents [ ]   Employers [*]   Students [*]
   (On all aspects)

Mode of feedback: Online [ ]   Manual [*]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
7	3	3	-	1

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1								

2.4 No. of Guest and Visiting faculty and Temporary faculty

10		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		03	03
Presented papers		02	02
Resource Persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Value based teaching with activities in school subjects for enhancement of student teachers competency regarding building strong nation India

2.7 Total No. of actual teaching days During this academic year

232

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-choice Questions)

Photocopy MCQ tests for students

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.						
SEM 1-3	49	49	NIL			
SEM 2-4	49	49	NIL			

2.12How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has formed committee of three faculties for the said purpose to monitor the lectures of faculty and discuss in student progression. Self set standards for various processes and monitor for the effective implementation. Feedback from staff and students, its analyze and implementation of valued suggestion.

2.13Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	FDP in sister institute
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	BAOU PETLAD
Others	

2.14Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	6	0	0
Technical Staff	1	1		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivational discussion has been taken in action among college faculties and MED – MPHIL, PHD students to prepare research paper & publications In UGC CARE journals

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals		02	
Non-Peer Review Journals		04	
e-Journals		02	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range ☐   Average ***   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

NIL

3.7 No. of books publishedi) With ISBN No. [02] Chapters in Edited Books [02]

ii) Without ISBN No. [2]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE DBT [ ]   Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [--]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					00
Sponsoring agencies		NIL			Self

3.12 No. of faculty served as experts, chairpersons or resource persons [06]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
		NIL				

3.18 No. of faculty from the Institution who are Ph.D.Guides

02

and students registered under them

05

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS:

University level [ ]   State level [ ]

National level   International lev [ ]   [ ]

3.24 No. Of Awards won in NCC:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25No. of Extension activities organized

University forum ☐   College forum ☐ *

NCC ☐   NSS ☐   Any other ☐

3.26Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ Aware students about Gujarati literature for enhancing love to mother tongue

➢ Educational tour to Rajasthan

➢ Celebration of cultural festival like Navaratri and Makar Sankrant.

Criterion – IV
4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.52 acrs			3.52 acrs
Class rooms	06			06
Laboratories	01			01
Seminar Halls	01			01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

YES (Library has fully in automation process)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5867	1060	112	38030	5979	287590
Reference Books	10253	249560			10253	249560
e-Books						
Journals	29	6580			29	6580
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	61	26	02	01	20	03	06	03
Added	--	--	-	-	-	-	-	-
Total	61	26	02	01	20	03	06	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Staffroom has individual computers for teachers

Students are also encouraged to access through internet in library

4.6 Amount spent on maintenance in lakhs :

i) ICT   0.66

ii) Campus Infrastructure and facilities   0.12

iii) Equipments   0,04

iv) Others

Total :   01.82

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Orientation Programme for the fresher's is organized. The display board of vision and mission, goals and objectives are exhibited. The academic diary with prayers, Information regarding internal,. External weighting and calendar is provided to the student teacher.

5.2 Efforts made by the institution for tracking the progression

> Marks of the student teachers are discussed at VIVA. All teachers participate in discussion. Students are motivated during discussion. Student teachers progression is discussed in college meeting.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
98			

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
23	23.46

women

No	%
75	76.53

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	05	11	25		98	27	08	3	12		50

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> NIL

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc ☐   State PSC ☐   UPSC ☐   Others nil

5.6 Details of student counselling and career guidance

> Teacher as a counselor and competitive examination expert lectures were organised

No. of students benefitted   ALL

5.7Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8Details of gender sensitization programmes

> Health Awareness programme was organized by CWDC with March in Area

5.9Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   06   National level ☐   International level ☐

No. of students participated in cultural events

State/ University level   *   National level ☐   International level ☐

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   *   National level ☐   International level ☐

Cultural: State/ University level   National level   International level

| * | | |

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution		
Financial support from government	23	---
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives: NIL

Fairs   : State/ University level [ ]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

5.12 No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed: ___NO_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To meet challenges and new trends of recent education.

To prepare skill oriented teacher.

Mission: To accomplish thirst and need of student teachers with their ability and skill to create qualitative and encouraging TLP atmosphere in teacher education institute and schools

6.2 Does the Institution has a management Information System

MIS is non formal and in democratic way.

6.3 Quality improvement strategies adoptedby the institution for each of the following:

6.3.1 Curriculum Development

Syllabus is formed by Sardar Patel UniversityUniversity and implemented in TE institutes. Two teachers involved in the

6.3.2 Teaching and Learning

Teaching with ICT and various innovative methodology of teaching (SMART CLASS)

6.3.3 Examination and Evaluation

OBE, without supervision

Monitoring through CCTV. Assignment are checked and verified by

6.3.4 Research and Development

Faculty has guided M.Ed. Students and working as a visiting lecturer in PG Section. Faculty has guided Ph.D. Students. Research work has been done for the presentation of paper.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library management and automation is completed. References can be accessed by teacher and students. College organized book exhibition, book review, creative writing and publication in college magazine quarterly

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Adhoc staff

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9   Admission of Students

> Through central administrative system by GU

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	Fees paid by societal members for needy

6.5 Total corpus fund generated

> --

6.6 Whether annual financial audit has been done   Yes [*]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES		YES	
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [*]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Faculties participate in University programme and seminars

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NIL

6.11 Activities and support from the Alumni Association

> Career oriented programme. Alumni motivate the students with their experiences.

6.12 Activities and support from the Parent – Teacher Association

> NIL

6.13 Development programmes for support staff

> Institute arrange programmes in each semester (Computer training programme for Non Teaching Staff)

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Cleanliness and eco friendly atmosphere are created in institution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> Annexure-1 is attached

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Annexure -2 is attached

7.3 Give two Best Practices of the institution *(please see the format in theNAAC Self-studyManuals)*

Annexure -3 is attached

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Lectures on environmental awareness. Plantation of trees is arranged.

7.5 Whether environmental audit was conducted?   Yes [   ] o   [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annexure 4 is attached

8. Plans of institution for next year

Annexure 5 is attached

Name Dr. Milankumar B Shah   *Name Dr JiteshkumarKishorbhaiTalati*

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____ *** _____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure -1 7.1 Innovations introduced during the academic year 2017-18.

- Garbage in and garbage out identification and implementation technique was introduced during starting of academic year. Students will take initiative in each semester for collection of dry and wet garbage. Separate collection bag were used and dumping was converted in use for making atmosphere clean and health and hygiene.

- Educational games were prepared by Dr. Kamalnayan Parmar (Associate professor) in the subject teaching of Environmental Education. The games were like WHO AM I? Know about your environment. Cards of Living and nonliving things on the earth were allotted to student teachers and they have to connect each with their utility and connection with the element. The green environment will be created in the classroom by teacher. Students will understand and connect himself with the Indian culture and mythology.Students will create LOVE towards himself and environment and aware himself about ecology and surroundings.

- **Annexure -1 7.2 Best practices during the academic year 2017-18.**

- Student teachers are introduced about reading techniques by faculty member Dr. Assistant professor Minaxiben C Vaniya regarding reading and reflection. Paragraph of approximation of 400 words were given to students for reading in only one minute that she enable to complete maximum words with reflecting in her own mind. After counting words the same process will be repeated to enhance reading skill and reading with proper technique. Result of the implementing technique shown in next year while they were reading for the examination preparation. The success ratio of the implementing technique is observed by teacher herself and it is more than 90 percent.

- Seminar in learner studies, Educational studies, curriculum studies and pedagogical studies were introduced in each subjects. Topics were allotted to students in advance. They prepare subject with ppts and learning techniques. Seminars were presented by student teachers in presence of faculties. Discussion was arranged after each presentation of the topic in open forum. At the end subject expert conclude all discussion in fruitful way. Students are benefited about micro content and educational nuance regarding the subject and it increase dept of the subject understanding for the strengthen intuition of the student teacher.

Annexure – 2 [Regarding 7.2 Action Taken Report (ATR) 2017-18]

Date	Action Report
June 2017	Orientation and General information about Orientating students about B.Ed. internal & external schedules PTA meeting Staff and students introduction to thyself TLPprocess Staff & group discussion for improvement in TLP Celebration of international yoga day
July 2017	B.Ed part-1 and Part-2 Internal and external marks format Expert lectures on various subjects Culture Programme and debate
August 2017	Creativity programme Teaching Learning process, MT theory Skills teaching with demonstrations and practices Celebration of independence day Program of CWDC
September- October 2017	Celebrations of Teachers day by all trainees Celebrations of HINDI day Cultural programme (Spatdhara) Simulation on teaching methodology, theory Discussion of observation skills through team teaching Celebration of teacher's day, stray lessons theory and demonstrations , Guest lecture on Tax and use of income Subjective work according to submission of the students

November 2017	**Diwali vacation, Semester – 1 Examination**
December 2017	**World Aids day celebration, Lecture on Teachers role of conduct**
	, TLP ,Block teaching, Remedial Teaching
	Workshop drama& art-Deval Shashtri
	Lesson planning theory & simulation
January 2018	**Guidance program**
	Educational tour Rajasthan
	Celebration of vivekanand birthday
	Internal Unit Test, alumni Internship Seminar
	Competitive examination expert lecture
	Celebration of Sports day, Republic day, Poster Competition, SUPW lecture
February 2018	**Seminar on Assessment and learning**
	Experiences of Stray-lessons by all trainee
	Educational Institute – Recent Role in TE
	Annual lesson Guidance
	B.Ed II Examination
	Cultural Activities
March- April 2018	**,Health awareness program**
	Prelim examination
	VIVA Voce of the students
	TLP, University Examination sem-2

Annexure-3 7.3 Best Practices of the institution- (Shree R P Anada College of Education, Borsad 388540 Dist; Anand Gujarat).

Best Practice-1 (Student teachers initiative in programme conduct)

In every year prayer (Sarvadharm prarthana, special day's celebration) cultural programme, guest lecturers, annual functions are organised by college frequently. Committee is prepared by students. Work according to the functions is allotted to the student teachers. Anchoring of the programme and overall arrangement is done by student teachers. They are motivated by our faculty for the arrangement and overall work of the programme. Students are prepared for administration, proper elocution techniques, planning, how to present talk in front of clouds through training of doing task by administering programme. After completion of the programme feedback and suggestions for improvement are given by our faculty members to the student teachers for the betterment of the next programme. In every month work are allotted to student teachers by scattering and planning with keeping view that all trainees can be trained for administration of the programme.

Best Practice-2 (Think pair and share technique for learning and teaching)

It is UGC and NCTE initiative that learner should be taught by teachers with the use of collaborative learning techniques. With keeping view our faculty member Associative Professor Dr. Kamalnayan Parmar started learning and assessment combined technique for teaching self development, Psychology and Science method subject topics through THINK PAIR AND SHARE TECHNIQUES. Student teachers are prepared by faculty in participation the task by teacher.

For the said technique activity task and questions related to topics while teaching in the classroom are prepared and wrote on one card. Cards are gathered and shuffled in a box. Teacher asks one number from the class, he came in front of the class and pick one card randomly. After reading task or question he chooses one student for pairing the activity. The pair is given 5 minutes time to think answer in absence of the class. After though process one

member share answer in front of the class and teacher discuss with the students. Another pair is prepared by teacher for learning and assessment in front of the class. Student teachers are motivated to share and think with their own pace. Learning as well as assessment approach are introduced by teacher every year through the activity.

Annexure- 4 7.6 (Relevant Information Regarding SWOT analysis) 2015-16

SWOT Analysis

Strength:

- All staff is with Ph.D. degree and three faculties are Ph.D. guide.
- Teaching and Learning through SMART technology
- Four faculties are visiting at BAOU and IGNOU in UG and PG level
- Free Book Bank Yojana is facilitated to trainee
- Two faculties are NET passed (With SET one faculty)
- Five faculty members are PG qualified
- Library is enriched with good and qualitative references. Principal with school teachers of Borsad taluka's are benefitted with computerised library through automation.

Weaknesses:

- Medium of instruction is only regional (Gujarati)
- Most of student teachers are from rural area, Factor effect are seen in achievement
- Rare chance to work in PG level (M.Ed. and M.Phil) even though staff is qualified
- Vacant post of teaching and non teaching staff which is filled by the Government.

Opportunities:

- To acquire UGC, ICSSR etc. and other funding agency projects like Minor and Major research and scholar students for research.
- Good result achiever have chance to do PG (M.Ed.) in colleges of Universities.
- Preparation of programme and learning material through technologies.

Threats:

- To provide coaching for competitive-General, TET,TAT,HTET and HTAT examinations
- Financial conditions of many students are poor.

Annexure-5. 8-Plans of institution for next year: 2018-19

Sr. No	Day/ Month – Duration	Activities/ Programme –Semester 1 & 2
1	June 2018	• First day of the term, year 2018-19 welcome program for trainees • Guest lecture • International Yoga Day Celebration • Know your talent
2	July 2018	• Microteaching theory and skills by teacher educators • Celebration of Gujarati Poet Umashankar Joshi's Janm Jayanti • Various Competitions Mahendi, kesh gunthan and Rangoli , Celebration of Guru Purnima:
3	August 2018	• Micro teaching, teaching skills theory and practical's in college • Observation discussion of lessons in each group with teacher educator • Feedback session, celebration of Guru Purnima and Debate • Cultural programme • Independence day • Rakhi Making competition
4	September – October 2018	• Celebration of teachers day • Mahatma Gandhi Jayanti • TLP • NAvratri celebration
5	November 2018	• Cultural progralle • TLP • University examination
6	December – 2018January 2019	• Block Teaching Program • Educational tour • Patangotsav • TLP & Guest Lecture • Competitions Sports activities
7	February - March 2019	• Educational seminar/ workshop • Guest lecture • Preliminary examination & Central Assessment